

AIDE-MÉMOIRE

ARSCP-10 Ouagadougou, Burkina Faso

For delegates of Tenth ARSCP Meeting, (ARSCP-10) 1st to 2nd October 2018

This Aide memoire is intended to facilitate delegates consideration attending this conference. To this end it provides the background, objectives, tentative programme, participation, proceedings and languages and other issues and information about the host country.

Background

The African Roundtable on SCP convene biennial meetings on SCP since year 2004. This is its tenth meeting. In view of topical issues on sustainable development the theme for the meeting is **“Refuelling the Architecture of Transition to Circular Economy in Africa”**. With this theme, all aspects of the African Roadmap on SCP will be taken onboard.

Objectives of the Meeting

The ARSCP 10 meeting is convened to deliberate on circular economy perspectives for the sustainable development of the region. Through exchange of knowledge, experience from global regional and local stakeholders, members will be enabled to become more prepared and hence proactive in SCP promotion in the region. This should upscale and mainstream SCP in the MSMEs of the region.

Tentative Programme

Selected background information and discussion papers will be prepared by invited international resource persons as a number of distinguished officials and experts have been invited to the conference. Selected participants will become session chairperson, panellists and rapporteurs. The proceedings of the Conference will be recorded by the session rapporteur who will summarize them for publication as a stand-alone document that will later be made available electronically on the ARSCP website. A Flash with all presentations will be given to each participant. Tentative Conference Programme will be available in due course.

Date, Time and Venue

The ARSCP-10 Meeting is scheduled to take place from the morning of 01 October 2018 to evening of 02 October 2018. The Meeting will take place at the **Salle des fêtes de Ouaga 2000 in Ouagadougou, Burkina Faso**.

Participation

ARSCP 10 is a technical meeting. Attendance will most benefit SCP interested and practicing individuals and organizations. Attendance is free and by invitation. You can fly in or come to the venue and we will gladly accommodate you after few initial formalities. ARSCP looks forward to SCP going down to the general public.

Languages

The languages at the Conference are French and English. Simultaneous interpretation will be provided.

The Conference

The Opening Session will start on Monday 1st October 2018 at 10.00 a.m. in the Main room of the Salle des fêtes de Ouaga 2000.

Keynote addresses will be given by invited speakers including Ministers and high-level Government, EU and UN officials. There will be a free sitting arrangement. However, seats will be reserved for observers from intergovernmental organizations, civil society and business.

Members Annual General Meeting (AGM)

AGM for ARSCP members will be held on Tuesday 2nd October 2018 at 9am. Please note that only paid up members will be allowed to vote. In order to allow as much time as possible for interaction, members are kindly requested to time their interventions to a maximum of three minutes.

ARSCP biennial Membership fees of USD 100 for individuals and USD 500 for organizations will be accepted at the registration desk. Ensure you get a receipt.

Registration & Name Tag

Registration is required for all participants. This is highly recommended to avoid unknown guests. You are recommended to register by September, 20th. Delegates can register by using the following link: www.arscp.org

Guidelines for registering are available in the following link, which can also be found on the tool bar on left side of the registration webpage:

All delegates will receive a name tag at the registration desk.

Protocol

If a delegation is in need of a small meeting room for bilateral meetings, requests should be addressed to the venue on arrival

Security

The overall level of security will be defined by Burkina Faso Government officials.

Visa

Participants will be responsible for completing all formalities regarding entry and transit visas to Burkina Faso, as required. Prior to leaving their home country, participants are requested to complete all visa formalities which they may require for their journey at the nearest Burkina Faso Embassy and/or Consulate.

Upon request, the organizing committee in Burkina Faso UNIDO will issue an invitation letter and/or note to participants requiring a visa, to facilitate the visa application process at own expenses.

All participants are requested to apply for their visa as soon as possible and to respect the necessary timelines indicated by the Burkina Faso representation in their country.

Financial Arrangement.

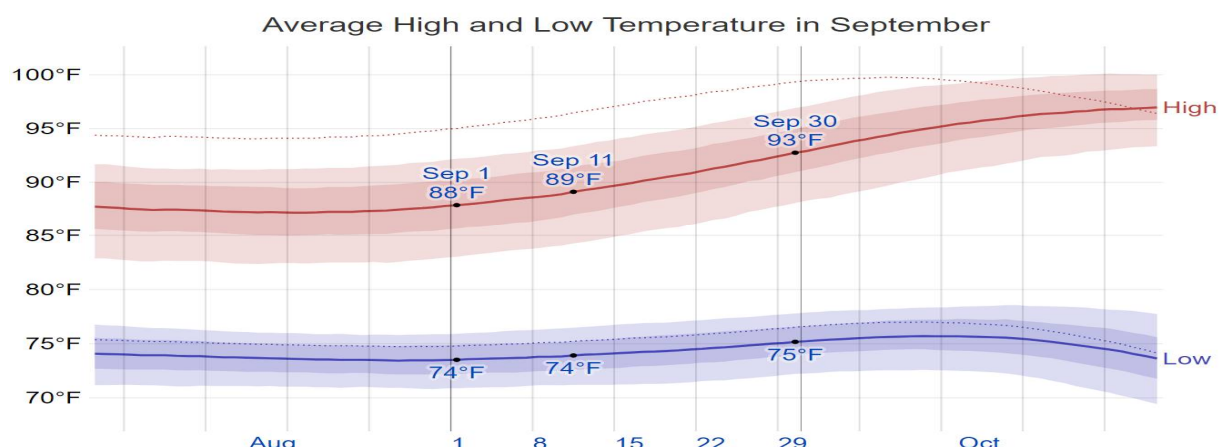
This meeting is through self sponsorship. Refreshments and lunch will be provided during the meeting by the host.

Neither, the ARSCP or the Burkina Government will assume responsibility for any costs, including but not limited to:

- Cost incurred by the participants with respect to travel insurance, accidental insurance, medical bills and hospitalization fees in connection with their attendance of the meeting;
- Compensation in the event of death, disability or illness of the participants in connection with their attendance of the meeting;
- Incidental costs incurred in connection with travelling abroad, e.g. passport, visas, vaccinations, stop-overs, travel to and from the airport;
- Loss or damage of personal property of the participants while attending the meeting;
- Purchase of personal belongings and compensations in the event of damage caused by climatic or other conditions;
- Other unforeseen expenditures.

Weather

In September, the weather is mostly good, little bit hot for some of participants. It's the end of the raining season. The average temperature is 26 °C. For more details, please [click here](#).



Exchange rates

The currency of Burkina Faso is CFA. The international code is XOF. Currently, 1 USD=562,57. To converter your currently into CFA, just put the amount in the right case and then click on Convert as shown in the following picture. [Please click here.](#)

This currency converter is up to date with exchange rates from August 29, 2018. 1 comment about West African CFAs conversion

Enter the amount to be converted in the box to the left of the currency and press the "convert" button. To show West African CFAs and just one other currency click on any other currency.

The West African CFA is the currency in Benin (BJ, BEN), Burkina Faso (BF, BFA), Ivory Coast (Cote D'Ivoire, CI, CIV), Guinea-Bissau (GW, GNB), Mali (ML, MLI), Niger (NE, NER), Senegal (SN, SEN), and Togo (TG, TGO). The West African CFA is also known as Communauté Financière Africaine BCEAO Franc. The symbol for XOF can be written CFAF. The West African CFA is divided into 100 centimes. The exchange rate for the West African CFA was last updated on August 29, 2018 from The International Monetary Fund. The XOF conversion factor has 6 significant digits.

West African CFA (XOF)

<input type="text" value="1.26"/> <input type="button" value="0x (ZRX)"/>	<input type="text" value="2.56"/> <input type="button" value="Georgian Lari (GEL)"/>	<input type="text" value="0.07"/> <input type="button" value="Ounces of Silver (XAG)"/>
<input type="text" value="73.03"/> <input type="button" value="Afghan Afghani (AFN)"/>	<input type="text" value="4.73"/> <input type="button" value="Ghanaian Cedi (GHS)"/>	<input type="text" value="124.47"/> <input type="button" value="Pakistan Rupee (PKR)"/>
<input type="text" value="107.87"/> <input type="button" value="Albanian Lek (ALL)"/>	<input type="text" value="0.78"/> <input type="button" value="Gibraltar Pound (GIP)"/>	<input type="text" value="1.01"/> <input type="button" value="Panamanian Balboa (PAB)"/>
<input type="text" value="117.99"/> <input type="button" value="Algerian Dinar (DZD)"/>	<input type="text" value="357.11"/> <input type="button" value="GlobalCoin (GLC)"/>	<input type="text" value="3.32"/> <input type="button" value="Papua New Guinea Kina (PGK)"/>
<input type="text" value="272.05"/> <input type="button" value="Angolan Kwanza (AOA)"/>	<input type="text" value="20.26"/> <input type="button" value="GoldCoin (GLD)"/>	<input type="text" value="5822.21"/> <input type="button" value="Paraguay Guarani (PYG)"/>
<input type="text" value="1.06"/> <input type="button" value="Anoncoin (ANC)"/>	<input type="text" value="7.55"/> <input type="button" value="Guatemalan Quetzal (GTQ)"/>	<input type="text" value="0.82"/> <input type="button" value="Peercoin (PPC)"/>

Arrival and Departure Time

The participants are expected to arrive in Ouagadougou latest in the evening of 01 October 2018, and may depart after the meeting's conclusion in the night of 02 October 2018.

Hotel and Accommodation and Airport Transfers

Participants are requested to make a timely reservation for a hotel room for their entire stay in Ouagadougou. Additional hotel information and airport transfers from nearby hotels is contained as an Annex at <http://agreenarts.org/>
 Our events website I propose to design and use both with ARSCP links if any.....<http://agreenarts.org/>

List of suggested Hotels for the ARSCP 10, Ouagadougou, 1st to 2nd September 2018

N°	Name	Number of stars	Facilities	Rates (per night)	Estimated time to/from the venue
1	HOTEL LAICO OUAGA 2000 1603 Avenue Pascal Zagré Ouagadougou Tel.: +226 25 49 98 00 Booking: http://www.laicohotels.com/laico-ouaga-2000-reservations.laicoouaga@laicohotels.com	5	<ul style="list-style-type: none"> Air conditioner rooms only + Pool, restaurant Sport room SPA High security Free WIFI Shuttle bus 	From 220 USD	200 m / 2 min
2	SOPATEL SILMANDÉ 01 BP 4733 Ouagadougou Tel.: (+226) 25 35 62 62 Fax: (+ 226) 25 35 60 54 Website:	5	<ul style="list-style-type: none"> Air conditioner rooms only + Pool, restaurant SPA 	From 179 USD	14.8 km/30 min

	http://www.sopatelsilmande.com/ Booking: reservations@sopalsilmande.com		<ul style="list-style-type: none"> • High security • Sport room • Shuttle bus 		
3	ROYAL BEACH +226 25 36 52 22 +226 25 36 52 31 +226 25 36 52 33 Website: www.royalbeach-bf.com Booking : royalbeach@fasonet.bf /contact@royalbeach-bf.com	5	<ul style="list-style-type: none"> • Air conditioner rooms only • + Pool, restaurant • Free WIFI • Shuttle bus 	90 USD (Special rate)	15.7 km/29 min
4	PALACE HOTEL OUAGA 2000 01 BP 567 Ouagadougou 01 Burkina Faso Tel.: (226) 25 37 50 60 Fax : (226) 25 33 23 44 Website: http://www.groupe-soyaf.com/palace.html Email: relax.hotel@fasonet.bf	4	<ul style="list-style-type: none"> • Air conditioner rooms only • + Pool, restaurant • Free WIFI • High security • Shuttle bus 	165 to 336 USD	400 m/5 min
5	SOFITEL OUAGA 2000 01 BP 1603 Ouagadougou 01 Tel.: 25 37 49 09 / Fax: 25 37 49 01 Siteweb: www.accorhotels.com	4	<ul style="list-style-type: none"> • Air conditioner rooms only • + Pool, restaurant and tennis • Free WIFI 	182 to 782 USD	5 min
6	BRAVIA HOTEL Sector 4, District ZACA, 01 BP 4883 Ouagadougou 01 Booking: www.booking.com/hotel/bf/bra-avia-ouagadougou.fr.html	4	<ul style="list-style-type: none"> • Air conditioner rooms only • + Pool, restaurant • Sport room • High security • Free WIFI 	From 160 USD	7.7 Km/23 min
7	PACIFIC HOTEL 01 BP5818Ouagadougou 01, Burkina Faso http://pacific-hotel-ouagadougou.hotelmix.fr	3	<ul style="list-style-type: none"> • Air conditioner rooms • + Pool, restaurant • High security 	From 125 USD	8.2 km/21 min
8	PALM BEACH Avenue Kwamé N'Krumah 01 BP 5557 Ouagadougou 01 Tel : 00 226 25 31 09 91 - 00 226 25 31 68 29 Fax : 00 226 25 31 68 39 Email : palmbeach@fasonet.bf - resapalmbeach@fasonet.bf	3	<ul style="list-style-type: none"> • Air conditioner rooms • + Pool, restaurant • High security • Free WIFI • Shuttle bus 	From 125 USD	7.5 km/19 min
	OUAGA BEACH HOTEL Boulevard France – Afrique, 01 BP 5693 Ouagadougou, Burkina Faso Tel.: +226 25 37 45 36 / +226 70 06 09 90 / +226 79 26 24 35 Booking: contact@ouagabeach.com Website:	3	<ul style="list-style-type: none"> • Air conditioner rooms • + Pool, restaurant • High security • Free WIFI 	From 130 USD	550 m/7 min

	http://www.ouagabeach.com				
	RESIDENCE HOTEL LE PRESTIGE 10 BP 862 Ouagadougou 10 Tel.: 25 37 43 20 Email: residenceprestige@yahoo.fr Website: http://hotelresidenceprestige.com/	2	<ul style="list-style-type: none"> • Air conditioner rooms • Free WIFI • Restaurant • Shuttle 	81 to 228 USD	25 min
	RESIDENCE ZIND NAABA Secteur 12, 339 Rue Mariam Derme, Ouagadougou Tel.: 25 38 25 25 Website: www.hotelszindnaaba.com Email: cafedesarts@hotelszindnaaba.com	3	<ul style="list-style-type: none"> • Air conditioner rooms 	81 to 120 USD	25 min
	CENTRE D'ACCUEIL DE CONFÉRENCE ET DE SÉMINAIRE (C.A.C.S) Secteur 28, route de FADA BP 2386 Ouagadougou Tel.: 25 36 50 83/25 36 50 93 / Fax: 25 36 50 87 Internet Link: https://www.goafricaonline.com/bf/16001-cacs-hotel-ouagadougou-burkina-faso	-	<ul style="list-style-type: none"> • Air conditioner rooms 	46 to 110 USD	15.7 km/29 min
	HOTEL PRESIDENT Cité Azimo-Ouaga, Ouagadougou Tel.: 25 56 05 04 30 Internet Link: https://travel.jumia.com/fr-fr/burkina-faso/o21210/hotel-president-ouagadougou	-	<ul style="list-style-type: none"> • Air conditioner rooms 	46 to 110 USD	2km/15 min
	RESIDENCE ALICE Av. Tansoba Kiema, 05 BP 6011 Ouagadougou 05 Tel.:25 37 23 81 / Fax:25 37 22 53 Internet Link: https://travel.jumia.com/fr-fr/burkina-faso/o13641/residence-alice-ouagadougou	3	<ul style="list-style-type: none"> • Air conditioner rooms • Free WIFI • Restaurant 	From 80 USD	5 km/15 min

For more possibilities, you may also check the following links, could be cheaper but far from enue.

- 1) <https://travel.jumia.com/fr-fr/burkina-faso/> (Very interesting)
- 2) www.ontb.bf
- 3) <https://www.tripadvisor.fr/hotel-Ouagadougou>
- 4) <https://www.booking.com/city/bf/ouagadougou.fr.html>
- 5) fr.hotels.com/Ouagadougou/Hôtel
- 6) <http://www.burkinatourism.com>